



**Minutes of the Council**  
**(Council decisions shown in bold text)**

**2 February 2017**

**-: Present :-**

**Chairman of the Council (Councillor Hill) (In the Chair)**  
**Vice-Chairwoman of the Council (Councillor Brooks)**

The Mayor of Torbay (Mayor Oliver)

Councillors Amil, Barnby, Bent, Bye, Carter, Cunningham, Darling (M), Darling (S), Doggett, Ellery, Excell, Haddock, King, Kingscote, Lewis, Manning, Mills, Morey, Parrott, Robson, Sanders, Stockman, Stocks, Stringer, Stubley, Sykes, Thomas (D), Thomas (J), Tolchard and Tyerman

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**116 Opening of meeting**

Members observed a minutes silence as a mark of respect in memory of Gerald Skinner, a past Mayor of Torbay, who had recently passed away. The Chairman's Chaplain then opened the meeting with a prayer.

**117 Apologies for absence**

Apologies for absence were received from Councillors Morris, O'Dwyer, Pentney and Winfield.

**118 Minutes**

The Minutes of the meeting of the Council held on 8 December 2016 were confirmed as a correct record and signed by the Chairman.

**119 Declarations of interests**

In respect of item 20 on the agenda (Torbay Economic Development Company Limited Business Plan 2017 to 2021), the Chairman advised, that whilst not a personal interest, the Council's Chief Executive was also the Chief Executive of the TDA (Torbay Development Association), a wholly owned and controlled subsidiary of Torbay Council.

The following non-pecuniary interests were declared:

<b>Councillor</b>	<b>Minute Number</b>	<b>Nature of interest</b>
Councillor Thomas (J)	128	Trustee of the Shekinah Mission
Councillor Carter	132	Council appointed non executive director of Torbay Economic Development Company Ltd
Councillor Mills	132	Council appointed Board Member of Torbay Economic Development Company Ltd
Councillor Tyerman	132	Council appointed Director of Torbay Economic Development Company Ltd

Mayor Oliver declared a pecuniary interest in respect of Minute 133.

## **120 Communications**

The Chairman welcomed the Local Government Association whose representative was attending the meeting and thanked the Association for its work and assistance on the Council's improvement journey.

## **121 Order of Business**

In accordance with Standing Order A7.2 in relation to Council meetings, the order of business was varied to enable:

- a) Item 9a on the agenda (Notice of Motion – King George V Playing Field) to be considered after Item 7 (Petition for Debate – Save our King George V Playing Fields);
- b) Item 16 on the agenda (Revenue Budget Monitoring 2016/17 – Quarter 3) and Item 18 (Composition and Constitution of Executive and Delegation of Executive Functions) to be considered prior to Item 19 (Exclusion of the Press and Public); and
- c) Item 13 on the agenda (Community Infrastructure Levy), Item 14 (Mayor's response to objection to Planning Contributions and Affordable Housing Supplementary Planning Document), Item 15 (Capital Plan 2016/2017 – Quarter 3 Monitoring) and Item 17 (Chairman/woman and Vice-Chairman/woman Select) to be considered at the end of today's meeting.

## **122 Petition for Debate - Save our King George V Playing Fields and Notice of Motion - King George V Playing Field**

In accordance with Standing Order A12, the Council received a petition requesting the Council to approve the dedication of the King George V Playing Fields (approximately 1,154 signatures).

At the invitation of the Chairman, Mr Ward addressed the Council.

The Chairman advised that, under the Council's Petition Scheme, as the petition had reached the 1,000 signature threshold it was subject to debate by the Council.

The Monitoring Officer outlined the options open to the Council.

The Chairman informed members that the Council had also received a Notice of Motion on the same matter which requested the Council to take the action sought by the petitioners. The Notice of Motion would therefore be considered with this item to commence the debate on the petition.

During the debate, the Monitoring Officer provided clarity in respect of the definition of the Council's asset named King George V playing field, as shown on plan EM2370 and attached at Appendix 1 to these minutes.

Councillor Darling (S) proposed and Councillor Stringer seconded the motion, as set out below:

That this Council notes:

That, 80 years ago the King George the V playing fields off of Teignmouth Road, Watcombe, Torquay should have been registered with the National Memorial scheme for King George the V. Unfortunately, this was never done.

That this Council be recommended:

On the basis that the Corporate Asset Management Plan means that the dedication of the King George the V playing field is a decision for Full Council, the movers of the motion ask Torbay's Full Council to approve such a dedication and instruct officers to register it.

An amendment by Councillor Excell and seconded by Councillor King was circulated prior to the meeting. Councillor Darling (S) and Councillor Stringer accepted the amendment, which was then incorporated in the original motion and was agreed by the Council (unanimously) as set out below:

**That this Council be recommended:**

**On the basis that the Corporate Asset Management Plan means that the dedication of the King George the V playing field is a decision for Full Council, the movers of the motion ask Torbay's Full Council to approve such a dedication and instruct officers to register it at the earliest opportunity and within one year.**

**123 Members' questions**

Members received a paper detailing the questions and answers, as set out at Appendix 2 to these Minutes, notice of which had been given in accordance with Standing Order A13.

Written responses were circulated prior to the meeting. Supplementary questions were then asked in respect of questions 1, 2, 3, 5, 7 and 12. Verbal responses were provided at the meeting and a written response would be provided for the supplementary question in respect of question 12 by the Executive Lead for Planning, Transport and Housing.

**124 Notice of Motion - Devolution Discussions**

Members considered a motion in relation to the devolution deal for the Heart of the Southwest and devolution discussions on sub-regional opportunities, notice of which was given in accordance with Standing Order A14.

Councillor Thomas (D) proposed and Councillor Tyerman seconded a motion as set out below:

That the Council be recommended:

- (i) to confirm its commitment to the devolution deal for the Heart of the Southwest and instruct the Chief Executive and Officers to continue their support for the development of the productivity plan and the establishment of governance for its delivery;
- (ii) to instruct the Chief Executive (working with representatives from the Devolution Working Party) to explore as a matter of urgency, sub regional opportunities with Plymouth City Council, Exeter City Council and any other authorities wishing to discuss devolution options which would have a potential benefit to Torbay. These discussions will enable the Council to ensure that all possibilities have been considered in the event that the Heart of the South West deal is not progressed, or is not as significant as originally envisaged; and
- (iii) the Chief Executive is instructed to report progress on both (i) and (ii) above, to the Devolution Working Party and Council as he deems appropriate.

During the debate Mayor Oliver proposed and Councillor Mills seconded an amendment to the motion as follows:

- (ii) that, subject to the Chief Executive firstly consulting with the private sector members of the South West Local Enterprise Partnership (LEP) to ascertain their views on developing alternative proposals (as has been the case with other devolution bids), to instruct the Chief Executive (working with representatives from the Devolution Working

Party) to explore as a matter of urgency sub regional opportunities with Plymouth City Council, Exeter City Council and any other authorities wishing to discuss devolution options which would have a potential benefit to Torbay. These discussions will enable the Council to ensure that all possibilities have been considered in the event that the Heart of the South West deal is not progressed, or is not as significant as originally envisaged.

In accordance with Standing Order A19.4 a recorded vote was taken on the amendment. The voting was taken by roll call as follows: For: Mayor Oliver, Councillors Amil, Excell, Haddock, King, Manning, Mills, Parrott and Stubley (9); Against: Councillors Barnby, Bent, Brooks, Bye, Carter, Cunningham, Darling (M), Darling (S), Doggett, Ellery, Hill, Kingscote, Lewis, Morey, Robson, Sanders, Stockman, Stocks, Stringer, Sykes, Thomas (D), Thomas (J), Tolchard and Tyerman (24); and Absent: Councillors Morris, O'Dwyer, Pentney and Winfield (4). Therefore, the amendment was declared lost.

Councillor Thomas (D) and Councillor Tyerman's original motion was then considered by the Council which was agreed, as set out below:

**That the Council be recommended:**

- (i) to confirm its commitment to the devolution deal for the Heart of the Southwest and instruct the Chief Executive and Officers to continue their support for the development of the productivity plan and the establishment of governance for its delivery;**
- (ii) to instruct the Chief Executive (working with representatives from the Devolution Working Party) to explore as a matter of urgency sub regional opportunities with Plymouth City Council, Exeter City Council and any other authorities wishing to discuss devolution options which would have a potential benefit to Torbay. These discussions will enable the Council to ensure that all possibilities have been considered in the event that the Heart of the South West deal is not progressed, or is not as significant as originally envisaged; and**
- (iii) the Chief Executive is instructed to report progress on both (i) and (ii) above, to the Devolution Working Party and Council as he deems appropriate.**

(Note: Mayor Oliver and Councillors Amil, Excell, Mills and Haddock required their abstention from voting on the decision in Minute 124 to be recorded.)

## **125 Notice of Motion - Care Leavers Council Tax Exemption**

Members considered a motion in relation to a proposal for care leavers to be exempt from paying Council Tax, notice of which was given in accordance with Standing Order A14.

Councillor Doggett proposed and Councillor Stocks seconded the motion, as set out below:

The Council notes that:

1. Last year a number of young people (aged 16 or over) left the care of Torbay Local Authority and began the difficult transition out of care and into adulthood;
2. A 2016 report by the Children's Society found that when care leavers move into independent accommodation they begin to manage their own budget fully for the first time. The report showed that care leavers can find this extremely challenging and, with no family to support them and insufficient financial education, are falling into debt and financial difficulty;
3. Research from the Centre of Social Justice found that over half (57%) of young people leaving care have difficulty managing their money and avoiding debt when leaving care; and
4. The Local Authority has a duty of care to care leavers.

The Council believes that:

1. To ensure that the transition from care to adult life is as smooth as possible, and to mitigate the chances of care leavers falling into debt as they begin to manage their own finances, they should be exempt from paying Council Tax until they are aged 25.
2. Care leavers are a particularly vulnerable group for Council Tax debt.

This Council resolves:

- (i) to request officers to explore exempting all care leavers from Council tax up to the age of 25 as part of the development of the 2018/19 Council Tax Support Scheme; and
- (ii) the Mayor write to the Minister of State for Children and Families, Edward Timpson M.P, urging him to introduce a national exemption for care leavers from Council Tax up to the age of 25.

An amendment by Councillor Thomas (D) and seconded by Councillor Barnby was circulated prior to the meeting. Councillor Doggett and Councillor Stocks accepted the amendment, which was then incorporated in the original motion and was agreed by the Council (unanimously) as set out below:

**This Council resolves:**

**To request officers to explore all aspects involved in exempting all care leavers from Council tax up to the age of 25 as part of the**

development of the 2018/19 Council Tax Support Scheme and provide a report to Council in order for them to be fully aware of the financial implications of such a scheme, The report should include, but not be limited to:

1. the number of care leavers currently in the system that would be affected together with a projection of numbers over the next 5 years;
2. the impact of providing such support to care leavers from other authorities who move into the area, together with those Torbay care leavers who move out of the area;
3. the cost of implementation of such a scheme;
4. whether the Council can lawfully do this;
5. support currently offered to this group of individuals; and
6. what enhanced education could be provided regarding money management and financial difficulty before care leavers have to face this issue.

**126 Local Government Association Corporate Peer Challenge Follow Up Visit and Finance Review, plus CIPFA Financial Resilience Review - Progress Report and Revised Action Plan**

The Council received an update on the progress made since the Local Government Association (LGA) Corporate Peer Challenge action plan had been approved on 7 April 2016 (as set out in the submitted report). The submitted report also set out a revised and prioritised action plan which encompassed further reports received from the LGA (follow up visit and finance review) plus the CIPFA Financial Resilience Review feedback.

Councillor Mills proposed and Councillor Cunningham seconded a motion, which was agreed (unanimously) by the Council as set out below:

- (i) that the LGA Corporate Peer Challenge Follow up day Summary Report and Efficiency Plan Review (as set out at Appendices 1 and 2 to the submitted report), the LGA Finance Review of Torbay Council (as set out at Appendix 3 to the submitted report) and CIPFA Financial Resilience Review (as set out at Appendix 4 to the submitted report), be noted;
- (ii) that the progress made on the original Local Government Association (LGA) Corporate Peer Challenge Feedback Action Plan (as set out at Appendix 5 to the submitted report) be noted; and

- (iii) **that the revised and re-prioritised LGA Corporate Peer Challenge/Finance Review and CIPFA Financial Resilience Review action plan as set out at Appendix 6 to the submitted report be approved.**

## 127 **Call In of Mayor's Decision on Potential Helipad and Light Rail System for Torbay**

At its meeting held on 14 December 2016, the Overview and Scrutiny Board considered the Notice of Call-in of the Mayor's decision in respect of a potential helipad and light rail system for Torbay. The Board resolved that, having listened to the advice of the Monitoring Officer and Chief Finance Officer, the Mayor's decision was contrary to the Policy Framework as it did not believe that the Mayor's decision made best use of the Council's reducing resources. In accordance with Standing Order D10.3 the matter was referred to the Council for consideration.

The Council considered the submitted report on the findings of the Overview and Scrutiny Board and further information regarding the Mayor's decision, along with the advice of the Monitoring Officer and Chief Finance Officer.

Members firstly considered whether or not the Mayor's decision was contrary to the Policy Framework.

Councillor Lewis proposed and Councillor Doggett seconded a motion, which was agreed by the Council as set out below:

**that the Mayor's decision is contrary to the Policy Framework (Corporate Plan) as it does not believe that it makes best effect of the Council's reducing resources.**

In accordance with Standing Order D10.8, the Monitoring Officer advised that, as the Council had determined that the Mayor's decision was contrary to the Policy Framework, the decision was deemed as a recommendation to the Council. The recommendation of the Mayor became the motion before Council as follows:

- (i) that the Assistant Director of Corporate and Business Services be requested to consult the private sector and businesses in the aviation sector for their views on the principle of establishing a helipad facility for Torbay and that this should give the opportunity for the private sector undertaking feasibility work and to put forward proposals;
- (ii) that an informal working group comprising the Mayor and business leaders be established to investigate the economic benefits to Torbay of having a helipad facility;
- (iii) that further discussions be held between the Spatial Planning Department and Devon Air Ambulance in respect of their needs for adequate facilities; and



- (iv) that due to the economic growth in Brixham in the fishing and tourism industry there is a need to improve transport links in and out of Brixham and the surrounding area to cope with this growth and the Assistant Director of Corporate and Business Services be requested to consult with the fishing industry, Brixham Town Council, rail user groups and existing rail owners to establish, in principle, if the formation of a light railway system will benefit the long term economic prospects of Brixham and the surrounding area.

During the debate Councillor Tyerman proposed and Councillor Lewis seconded an amendment to the motion as follows:

- ~~(i) that the Assistant Director of Corporate and Business Services be requested to consult the private sector and businesses in the aviation sector for their views on the principle of establishing a helipad facility for Torbay and that this should give the opportunity for the private sector undertaking feasibility work and to put forward proposals;~~
- ~~(ii) that an informal working group comprising the Mayor and business leaders be established to investigate the economic benefits to Torbay of having a helipad facility;~~
- ~~(iii) that further discussions be held between the Spatial Planning Department and Devon Air Ambulance in respect of their needs for adequate facilities; and~~
- ~~(iv) that due to the economic growth in Brixham in the fishing and tourism industry there is a need to improve transport links in and out of Brixham and the surrounding area to cope with this growth and the Assistant Director of Corporate and Business Services be requested to consult with the fishing industry, Brixham Town Council, rail user groups and existing rail owners to establish, in principle, if the formation of a light railway system will benefit the long term economic prospects of Brixham and the surrounding area.~~
- (i) that, given the level of financial cost necessary and the unlikely prospects of finding suitable capital funding for delivery, the Head of Paid Service be instructed not to allocate further work or resource (both financial or officer intellectual time) to be undertaken on consultation or feasibility of these areas; and
- (ii) that the Mayor be requested to work with the private sector, without using officer resources, to encourage them to undertake feasibility work and take forward proposals once they are fully developed via a planning application and through the normal planning process.

The amendment was put to the vote and declared carried.

At this juncture, a procedural motion (in accordance with Standing Order A16.11(a)(iv)) to move to the vote was proposed by Councillor Thomas (D) and

seconded by Councillor Darling (S) and was declared carried. Accordingly, the amended (substantive) motion was put to the vote and was agreed by the Council as follows:

- (i) **that, given the level of financial cost necessary and the unlikely prospects of finding suitable capital funding for delivery, the Head of Paid Service be instructed not to allocate further work or resource (both financial or officer intellectual time) to be undertaken on consultation or feasibility of these areas; and**
- (ii) **that the Mayor be requested to work with the private sector, without using officer resources, to encourage them to undertake feasibility work and take forward proposals once they are fully developed via a planning application and through the normal planning process.**

(Note: Mayor Oliver and Councillor Haddock required their vote against the amendment on the decision in Minute 127 to be recorded.)

**128 Call In of Mayor's Decision on Bylaws Homeless People and Begging and Traffic Regulation Orders Preventing Motor Homes Parking in Residential Areas**

At its meeting held on 14 December 2016, the Overview and Scrutiny Board considered the Notice of Call-in of the Mayor's decision in respect of a consultation exercise in respect of introducing bylaws to address rough sleeping and preventing motor homes being used as permanent homes in resident areas/public highways. The Board resolved that, having listened to the advice of the Monitoring Officer and Chief Finance Officer, the Mayor's decision was contrary to the Policy Framework as it did not believe that the Mayor's decision made best use of the Council's reducing resources. In accordance with Standing Order D10.3 the matter was referred to the Council for consideration.

The Council considered the submitted report on the findings of the Overview and Scrutiny Board and further information regarding the Mayor's decision, along with the advice of the Monitoring Officer and Chief Finance Officer.

Members firstly considered whether or not the Mayor's decision was contrary to the Policy Framework.

Councillor Lewis proposed and Councillor Stocks seconded a motion, which was agreed by the Council as set out below:

**that the Mayor's decision is contrary to the Policy Framework (Corporate Plan) as it does not believe that it makes best effect of the Council's reducing resources.**

(Note: Councillors Excell, King and Haddock required their vote against the decision above to be recorded.)

In accordance with Standing Order D10.8, the Monitoring Officer advised that as the Council had determined that the Mayor's decision was contrary to the Policy Framework, the decision was deemed as a recommendation to the Council. The recommendation of the Mayor became the motion before Council as follows:

that the Assistant Director of Community and Customer Services be requested to commission a consultation exercise with the public, partners and the voluntary sector to assess opinion with regards to what further action the Council (and partners where appropriate) should take in response to the issues of:

- introducing bylaws or Public Spaces Protection Orders (PSPOs) to address the problem of rough sleeping on the seafront and town centres;
- providing support to, and safeguarding, individuals with a genuine rough sleeping / street homelessness need; and
- the use of motor homes as permanent accommodation in residential areas/public highways.

During the debate Councillor Thomas (D) proposed and Councillor Thomas (J) seconded an amendment to the motion as follows:

~~that the Assistant Director of Community and Customer Services be requested to commission a consultation exercise with the public, partners and the voluntary sector to assess opinion with regards to what further action the Council (and partners where appropriate) should take in response to the issues of:~~

- ~~• introducing bylaws or Public Spaces Protection Orders (PSPOs) to address the problem of rough sleeping on the seafront and town centres;~~
- ~~• providing support to, and safeguarding, individuals with a genuine rough sleeping / street homelessness need; and~~
- ~~• the use of motor homes as permanent accommodation in residential areas/public highways.~~

- (i) that, as the Council has no wish to criminalise homeless people through the introduction of a bylaw, the Head of Paid Service be instructed not to allocate officer resources to undertake any consultation exercise on this matter;
- (ii) that, the Council recognises that the Bay currently suffers from two problems, namely anti-social behaviour (including aggressive and professional begging and anti-social behaviour in Town Centres) and Homeless people, and that these are two separate issues require different solutions to resolve them. Therefore, the Council requests the Torbay Community Safety Partnership to work with public, partners and the voluntary sector to find sustainable solutions to:-

- A) rough sleeping and,
- B) aggressive and professional begging and anti-social behaviour in Town Centres.

This work to produce a clear plan of:

- how the Council in partnership with others will deliver assertive outreach with rough sleepers in line with the new funding allocation given to Torbay for the next 2 years;
- where enforcement powers can be appropriately deployed to address persistent anti-social behaviour and aggressive or professional begging on the streets;
- how the council and partners can adopt best practice from the UK and other European cities initiatives to end rough sleeping.

During the debate on the amendment, Councillor Thomas (D) and Councillor Thomas (J) accepted additional wording in respect of consultation. The amendment was put to the vote and declared carried (unanimously).

The amended (substantive) motion was then considered by members, which was agreed (unanimously) by the Council as follows:

- (i) that, as the Council has no wish to criminalise homeless people through the introduction of a bylaw, the Head of Paid Service be instructed not to allocate officer resources to undertake any consultation exercise on this matter;**
- (ii) that, the Council recognises that the Bay currently suffers from two problems, namely anti-social behaviour (including aggressive and professional begging and anti-social behaviour in Town Centres) and Homeless people, and that these are two separate issues require different solutions to resolve them. Therefore, the Council requests the Torbay Community Safety Partnership to work and consult with public, partners and the voluntary sector to find sustainable solutions to:-**

**C) rough sleeping and,**

**D) aggressive and professional begging and anti-social behaviour in Town Centres.**

**This work to produce a clear plan of:**

- **how the Council in partnership with others will deliver assertive outreach with rough sleepers in line with the new funding allocation given to Torbay for the next 2 years;**

- where enforcement powers can be appropriately deployed to address persistent anti-social behaviour and aggressive or professional begging on the streets;
- how the council and partners can adopt best practice from the UK and other European cities initiatives to end rough sleeping.

### 129 Revenue Budget 2016/2017 - Quarter 3 Monitoring

The Council noted the forecast position for Revenue Budget for 2016/17 based on quarter three information, as set out in the submitted report.

### 130 Composition and Constitution of Executive and Delegation of Executive Functions

Members noted the submitted report which provided details of changes made by the Mayor to his Executive.

### 131 Exclusion of the Press and Public

Councillor Manning proposed and Councillor Sykes seconded the motion, which was agreed by the Council (unanimously), as set out below:

**that the press and public be excluded from the meeting prior to consideration of items 20 and 21 on the agenda on the grounds that exempt information (as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) is likely to be disclosed.**

Prior to consideration of the items in Minutes 132 and 133 the press and public were formally excluded from the meeting.

### 132 Torbay Economic Development Company Limited Business Plan 2017 to 2021

Members received the Torbay Economic Development Company Limited Business Plan 2017 to 2021 as part of the Council's Policy Framework. The submitted report set out the business plan (exempt document) and explained the operation of Torbay Economic Development Company Limited (operating under the trading name of TDA) as the Council's wholly owned and controlled economic development company.

Mayor Oliver proposed and Councillor Haddock seconded a motion which was agreed by the Council as set out below:

- (i) **that the draft Torbay Economic Development Company Limited Business Plan 2017 to 2021 set out at exempt Appendix 1 to the submitted report be approved; and**

- (ii) **that the Assistant Director of Corporate and Business Services be given delegated authority to agree any changes to the Business Plan arising from the Council's approved budget.**

(Note: Prior to consideration of Minute 132, Councillors Carter, Mills and Tyerman declared their non-pecuniary interests.)

**133 Call-in of Deputy Mayor's Decision on Lease of part of the 4th Floor of Tor Hill House, Union Street, Torquay**

At its meeting held on 25 January 2017, the Overview and Scrutiny Board considered the Notice of Call-in of the Deputy Mayor's decision to grant a 10 year lease to a local media company for the south side of the 4th floor of Tor Hill House, Torquay, following the vacation of Children's Services from Tor Hill House. The Board resolved that, having listened to the advice of the Monitoring Officer, the Deputy Mayor's decision was contrary to the Policy Framework as it did not believe that the Deputy Mayor's decision conformed with the Corporate Plan or Corporate Asset Management Plan. In accordance with Standing Order D10.3 the matter was referred to the Council for consideration.

The Council considered the submitted report on the findings of the Overview and Scrutiny Board and further information regarding the Deputy Mayor's decision, along with the advice of the Monitoring Officer, Chief Finance Officer and the Director of Children's Services.

Members firstly considered whether or not the Deputy Mayor's decision was contrary to the Policy Framework.

Councillor Lewis proposed and Councillor Darling (S) seconded a motion, which was agreed by the Council as set out below:

- that the Deputy Mayor's decision is contrary to the Policy Framework as it does not conform with the Corporate Plan or the Corporate Asset Management Plan.**

In accordance with Standing Order D10.8, the Monitoring Officer advised that, as the Council had determined that the Deputy Mayor's decision was contrary to the Policy Framework, the decision was deemed as a recommendation to the Council. The recommendation of the Deputy Mayor became the motion before Council as follows:

- (i) that a local media company be granted a 10 year lease for the south side of the 4th floor of Tor Hill House, Union Street, Torquay on Heads of Terms as agreed by the Assistant Director of Corporate and Business Services and following the vacation of Children's Services from Tor Hill House; and
- (ii) that Adult Services and Public Health be relocated from Tor Hill House within six months of the new tenant occupying Tor Hill House.

During the debate Councillor Tyerman proposed and Councillor Morey seconded an amendment to the motion as follows:

- ~~(i) that a local media company be granted a 10 year lease for the south side of the 4th floor of Tor Hill House, Union Street, Torquay on Heads of Terms as agreed by the Assistant Director of Corporate and Business Services and following the vacation of Children's Services from Tor Hill House; and~~
- ~~(ii) that Adult Services and Public Health be relocated from Tor Hill House within six months of the new tenant occupying Tor Hill House.~~
- (i) that, a local media company be granted a lease for the south side of the 4th floor of Tor Hill House, Union Street, Torquay and the Executive Head of Business Services be given delegated authority to determine the Heads of Terms of the lease ensuring that the terms reflect the mitigating actions as set out in paragraph 5.3.1.2 of the exempt submitted report.

The amendment was put to the vote and declared carried.

The amended (substantive) motion was then considered by members, which was agreed by the Council as follows:

**that, a local media company be granted a lease for the south side of the 4th floor of Tor Hill House, Union Street, Torquay and the Executive Head of Business Services be given delegated authority to determine the Heads of Terms of the lease ensuring that the terms reflect the mitigating actions as set out in paragraph 5.3.1.2 of the exempt submitted report.**

(Note: Councillor Amil, Excell, Haddock, King, Manning, Mills, Parrott and Stubley required their vote against the amendment and substantive motion on the decision in Minute 133 to be recorded.)

(Note: Prior to consideration of Minute 133, the Mayor declared his pecuniary interest and withdrew for the remainder of the meeting.)

#### **134 Duration of Meeting**

In accordance with Standing Order A11.1, the Chairman invited members to vote for the meeting to continue as the meeting had exceeded four hours duration. On being put to the vote, it was resolved to continue the meeting.

#### **135 Community Infrastructure Levy (CIL)**

The Council considered the submitted report on a revised Community Infrastructure Levy (CIL) Draft Charging Schedule following modifications made by the Independent Examiner. Members noted the CIL was a levy on new floor space

created by development and was regulated by the Community Infrastructure Levy Regulations 2010 (as amended).

Councillor King proposed and Councillor Thomas (D) seconded a motion, which was agreed by the Council as set out below:

- (i) that the Community Infrastructure Levy (CIL) Revised Draft Charging Schedule dated September 2016, with Examiner's Modifications be adopted by the Council as the basis for levying CIL;**
- (ii) that the Council adopts the Examiner's non-binding recommendation of treating residential developments of 15 or more dwellings in Zones 3 and 4 as being strategic (and thereby zero rated for CIL but subject to a wider range of s106 Obligations);**
- (iii) that the Council seeks CIL from chargeable developments that are granted permission with the implementation date delegated to the Executive Head of Business Services to ensure all operational needs are in place;**
- (iv) that a new CIL administration and monitoring post is created within Spatial Planning to ensure that CIL is charged and administered in accordance with the Regulations;**
- (v) that a surcharge be imposed on persons liable for CIL if they commence development without submitting the required notices; and**
- (vi) that the Validation list for planning applications be updated to set out CIL requirements.**

### **136 Mayor's Response to Objection to Planning Contributions and Affordable Housing Supplementary Planning Document (SPD)**

Further to the Council meeting held on 8 December 2016, members considered the submitted report on the Mayor's response to the objections raised by the Council on the adoption of the Planning Contributions and Affordable Housing Supplementary Planning Document.

Councillor King proposed and Councillor Mills seconded a motion as set out below:

- (i) that following consideration of representations made on the Draft Planning Contributions and Affordable Housing Supplementary Planning Document (SPD), the SPD be adopted, with minor modifications, as a Supplementary Planning Document as set out in Appendix 3 to the submitted report; and**



- (ii) that the Executive Head of Business Services, in consultation with the Executive Lead for Planning, Transport and Housing, be given delegated powers to make minor amendments to the document to ensure legibility and clarity.

During the debate Councillor Thomas (D) proposed and Councillor Robson seconded an amendment to the motion as follows:

- (i) that following consideration of representations made on the Draft Planning Contributions and Affordable Housing Supplementary Planning Document (SPD), the SPD be adopted, with minor modifications, as a Supplementary Planning Document as set out in Appendix 3 to the submitted report; ~~and~~ except that the threshold for provision of affordable housing in paragraph 3.4 of the SPD, and accompanying text elsewhere, be amended to 3 instead of 11 to ensure that the document adheres to the affordable housing thresholds set out in Policy H2 of the Adopted Torbay Local Plan, i.e. 3 dwellings for greenfield sites and that the Written Ministerial Statement of 28 November 2014 should be noted in the SPD as a material consideration.

A recorded vote was taken on the amendment. The voting was taken by roll call as follows: For: Councillors Barnby, Bent, Brooks, Bye, Carter, Cunningham, Darling (M), Darling (S), Doggett, Ellery, Hill, Kingscote, Lewis, Morey, Robson, Sanders, Stockman, Stocks, Stringer, Sykes, Thomas (D), Thomas (J), Tolchard and Tyerman (24); Against: Councillors Amil, Excell, Manning and Mills (4); Abstain: Councillors Haddock, King, Parrott and Stubley (4); and Absent: Mayor Oliver and Councillors Morris, O'Dwyer, Pentney and Winfield (5). Therefore, as more than two-thirds of members present and voting had cast their vote in support of the amendment, it was carried.

The amended (substantive) motion was then considered by members and as more than two-thirds of members present and voting had cast their vote in support, it was agreed by the Council as follows:

- (i) that following consideration of representations made on the Draft Planning Contributions and Affordable Housing Supplementary Planning Document (SPD), the SPD be adopted, with minor modifications, as a Supplementary Planning Document as set out in Appendix 3 to the submitted report, except that the threshold for provision of affordable housing in paragraph 3.4 of the SPD, and accompanying text elsewhere, be amended to 3 instead of 11 to ensure that the document adheres to the affordable housing thresholds set out in Policy H2 of the Adopted Torbay Local Plan, i.e. 3 dwellings for greenfield sites and that the Written Ministerial Statement of 28 November 2014 should be noted in the SPD as a material consideration; and**
- (ii) that the Executive Head of Business Services, in consultation with the Executive Lead for Planning, Transport and Housing, be**

**given delegated powers to make minor amendments to the document to ensure legibility and clarity.**

### **137 Capital Plan 2016/2017 - Quarter 3 Monitoring**

The Council considered the submitted report setting out an overview of the Council's approved Capital Plan for quarter three. The report provided details of capital expenditure and funding for the year. It was noted the Capital Plan budget totalled £130 million for the 4 year programme, with £46.2 million scheduled to be spent in 2016/17, including £4.6m on the South Devon Highway and potential expenditure from the Investment Fund, with £0.7 million required from capital receipts and capital contributions over the life of the Capital Plan.

Councillor Mills proposed and Councillor King seconded a motion, which was agreed (unanimously) by the Council as set out below:

- (i) that the latest position for the Council's Capital expenditure and funding for 2016/17 be noted.**
- (ii) that the allocation of the following Government grants be approved:**

**Dept for Transport – Pothole Action Fund 2017/18 allocation of £0.117m and National Productivity Investment Fund of £0.413m (to Highways Structural Maintenance)**

**Dept for Education – Early Years Capital (to Children's Services)**

- White Rock Primary Nursery £0.235m**
- Ellacombe Academy Nursery £0.541m**

### **138 Chairman/woman and Vice-Chairman/woman Select**

In accordance with the Council's Standing Orders (A9.1), the Council was requested to consider selecting the Chairman/woman-Elect and Vice-Chairman/woman-Elect for the next Municipal Year 2017/2018.

Councillor Kingscote proposed and Councillor Darling (S) seconded a motion, which was agreed (unanimously) by the Council as set out below:

- (i) that Councillor Brooks be selected as Chairwoman (Elect) for the 2017/2018 Municipal Year; and**
- (ii) that Councillor Doggett be selected as Vice-Chairman (Elect) for the 2017/2018 Municipal Year.**

### **139 Adjournment**

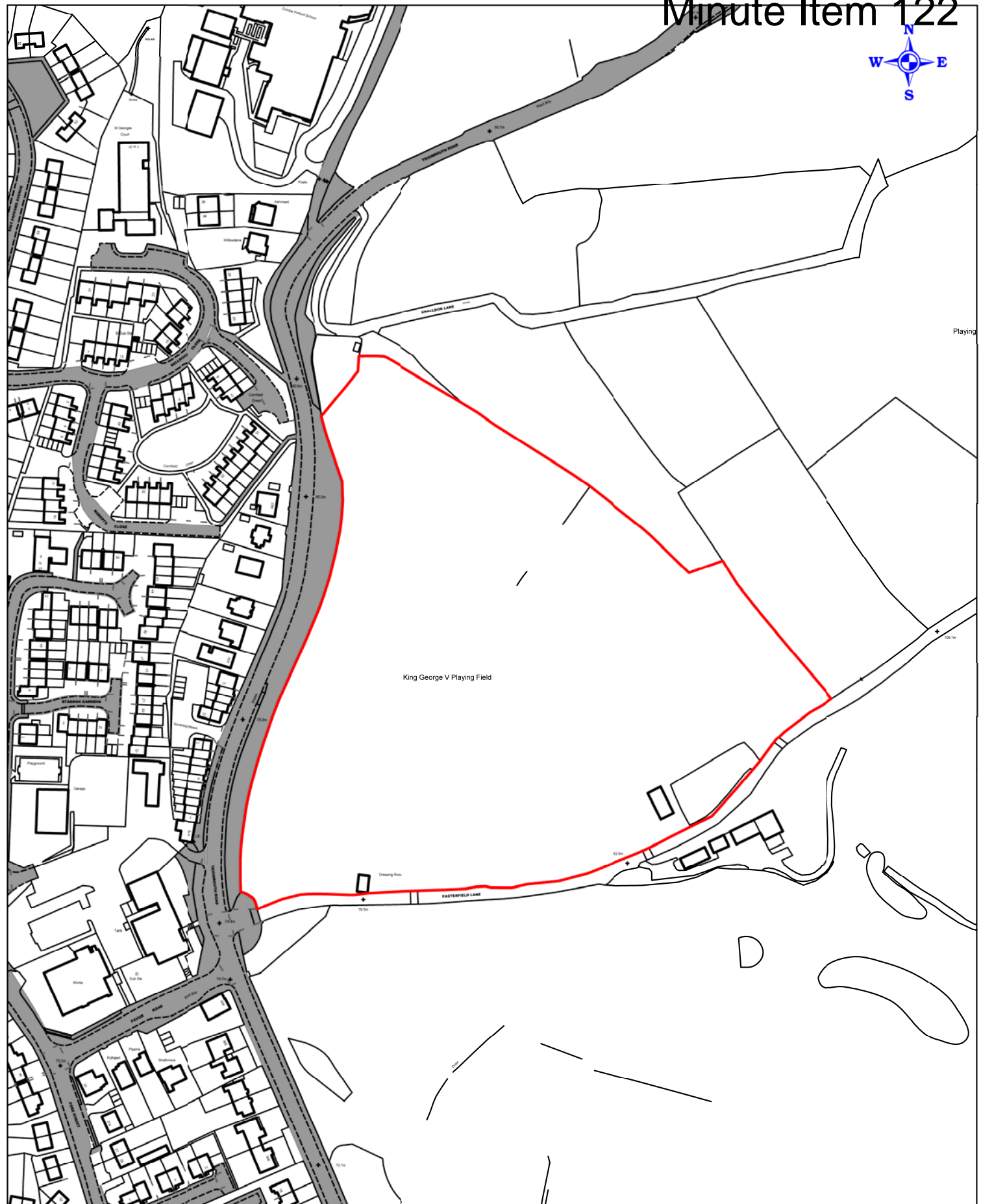
The Chairman advised that in accordance with Standing Orders F2.13 and F3.12 in relation to the Budget and Policy Framework the remaining items on the agenda

were referred to an adjourned meeting of Council to be held on 9 February 2017 to enable full consideration to be given to the implications of the proposals set out in the reports and documentation circulated on 2 February 2017.

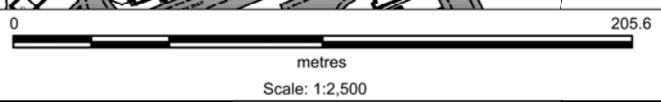
Chairman

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King George V Playing Field



EM Plan No: EM2370  
Date: 15th November 2013  
Title: King George V Playing Field

Asset No: T0970ZZ  
LR Title No: DN519024  
Scale: 1:2500  
Area: 50,389.9m<sup>2</sup>



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## Meeting of the Council

Thursday, 2 February 2017

### Questions Under Standing Order A13

A member may only submit three questions for consideration at each Council Meeting. Each member will present their first question in turn, when all the first questions have been dealt with the second and third questions may be asked in turn. The time for member's questions will be limited to a total of 30 minutes.

<p><b>Question (1) by Councillor Thomas (J) to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>I understand the Council has been awarded a one off grant of £400,000 to help with our current homelessness issues, could the Executive Lead please advise:-</p> <ul style="list-style-type: none"> <li>i) what are the priorities for these monies and</li> <li>ii) specific examples where this money is to be spent and</li> <li>iii) the projected outcomes this should achieve.</li> </ul> <p>Would the Executive Lead also outline how this money is being prioritised against the Torbay Homelessness Strategy 2015 to 2020.</p>
<p><b>Councillor King</b></p>	<p>The funding has been made available as a result of a grant application that was made last year to DCLG.</p> <p>The money spent by providing assertive outreach, extra safe beds and offering accommodation solutions bases on assessment needs.</p> <p>The projected outcomes will meet criteria set in the Torbay Homeless Strategy 2015 to 2020.</p>
<p><b>Question (2) by Councillor Carter to the Mayor and Executive Lead for Finance and Regeneration (Mayor Oliver)</b></p>	<p>In light of the recent fire at Crossways, could you advise me if there is a deadline for serving a compulsory purchase order for Crossways and if so what that date is?</p>
<p><b>Mayor Oliver</b></p>	<p>The Council can progress the use of its powers of compulsory purchase on any site in order to deliver development, redevelopment or improvement where it is expedient and where there is a compelling case in the public interest to do so. The Council agreed to do just that in October last year. The Town Centre Regeneration Board, led by Cllr Haddock, will actively consider use of the Council's powers in this respect, and will bring individual cases forward for decision as appropriate. But Council should note that CPO is a power of last resort and the Council must seek a negotiated acquisition before it can move to compulsory purchase. A negotiated outcome is only possible where there is a viable and deliverable business or development proposal.</p>

<p><b>Question (3) by Councillor Sanders to the Mayor and Executive Lead for Finance and Regeneration (Mayor Oliver)</b></p>	<p>What representations has he made to the Prisons Minister to act on the number of prisons in the South West and in Devon whom he claims recommend prisoners on release to come to Torbay?</p>
<p>Mayor Oliver</p>	<p>Yes I have made written representations and these are appended.</p>
<p><b>Question (4) by Councillor Darling (S) to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>Residents along Moor Lane Torquay and adjoining roads are concerned that over many years there has been an increasing problem with anti social driving and parking along this road. How has the Council engaged with the three schools to ensure that they play their part in reducing this problem.</p>
<p>Councillor King</p>	<p>Whilst the authority has previously written to all of the schools on Moor Lane with regard to access issues in the surrounding area, we have never been made aware of any issues that have resulted in a need to write to them with regard to poor parking and driver behaviour. However, if the local ward members feel there is a need for us to do so and can provide information on the specific issues, we would be happy to write to them.</p>
<p><b>Question (5) by Councillor Doggett to the Councils Representative on the Devon and Somerset Fire Authority (Councillor Ellery)</b></p>	<p>In light of the fire at the Royal Clarence Hotel Exeter, what lessons have been learnt by the Fire Authority that would assist in a similar fire in Torbay?</p>
<p>Councillor Ellery</p>	<p>After the tragedy of the Clarence Hotel Fire in Exeter, Cllr David Thomas and myself decided we would instigate a Business Fire Safety Seminar for small and medium sized businesses in Torbay. I am delighted to announce that this event will take place on February 13th in the Redcliffe Hotel Paignton with three 2 hour sessions at 10am, noon, and 2pm. The Seminar is titled "I lost my Heart to a Fire", there will be powerful personal accounts from business owners including Cllr Thomas who have lost their entire life's work to a fire in Torbay and the effect on them both personally, economically, and financially. Devon &amp; Somerset Business Fire Safety officers will be answering questions and there will be Commercial Fire Protection advisors giving advice on the best equipment to use to keep your businesses safe from fire. The Community Safety Team from Torbay Council will also be in attendance with a stand and advice.</p> <p>I formally invite any councillors and officers to attend one of the sessions, especially if they operate a business, or are landlords in the bay.</p>



<p><b>Question (6) by Councillor Darling (M) to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>I have been lead to believe that a property in Torre, Torquay has been converted into a house of multiple occupation (HMO) without planning permission. What enforcement action is being considered?</p>
<p>Councillor King</p>	<p>The use of this property as a house of multiple occupation (HMO) appears to be lawful. The property was granted planning permission in 1998 for use as a student house of residence. No conditions were imposed restricting occupants to being in full time education and therefore occupation of the property is not restricted to students only. The approved floor plans show 12 letting rooms with a kitchen on each of the ground and first floors. No enforcement action is proposed as there is no evidence of a breach of planning control.</p>

**Second Round**

<p><b>Question (7) by Councillor Carter to the Mayor and Executive Lead for Finance and Regeneration (Mayor Oliver)</b></p>	<p>No action appears to be happening with regard to Oldway and surrounding area, could you advise me of the plans for action with regard to Oldway, the tennis courts, the parking and the bowls club, and when action is likely to take place.</p>
<p>Mayor Oliver</p>	<p>At a meeting of the full Council on the 22nd September 2016 it was agreed that an Oldway Mansion and Estate Working Party should be established. The Terms of Reference are :-</p> <ol style="list-style-type: none"> <li>1. to review any condition surveys for buildings on the site;</li> <li>2. to review proposals for the use of buildings and grounds;</li> <li>3. to ascertain community views in respect of these matters; and</li> <li>4. to make recommendations about how future use of building should be taken forward.</li> </ol> <p>I understand that the Working Party has now met on three occasions. Minutes of these meetings are available and the Working Party is Chaired by Councillor Robson. I will also be asking the Strategic Land Task Group to consider the future of the Mansion and surrounding estate.</p>
<p><b>Question (8) by Councillor Sanders to the Mayor and Executive Lead for Finance and Regeneration (Mayor Oliver)</b></p>	<p>What was:</p> <ol style="list-style-type: none"> <li>a) the total expenditure on new beach huts at Meadfoot;</li> <li>b) the estimated income from the beach huts at Meadfoot over this financial year; and</li> <li>c) the actual income from the beach huts so far this financial year?</li> </ol>

<p>Mayor Oliver</p>	<p>A total of £2,199,220 has been spent on the provision of the new Meadfoot Beach huts. The estimated income for this financial year is £190,400 with the actual income so far this financial year being £177,377.</p>
<p><b>Question (9) by Councillor Darling (S) to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>Torbay Council is set to introduce a 20mph zone on Moor Lane Torquay. However, a representative of Devon &amp; Cornwall police has advised residents that they are unlikely to have the resource to enforce the speed limit. Without enforcement this appears to make this and other 20MPH zones outside schools a paper tiger. How do you plan to ensure that the Police do enforce these speed limits?</p>
<p>Councillor King</p>	<p>The authority cannot require the Police to enforce this or any other speed limits within the bay area. The police prioritise their resources target enforcement as and when appropriate. The Council continues to work with the local Police Road Casualty Reduction Officer (RCRO) to shared intelligence. However, this particular scheme has been engineered with a number of traffic calming features (both physical e.g. build-outs and non-physical e.g. signs, lines and roundels) to make it more difficult to drive at speed and is therefore considered as largely self regulating.</p> <p>Unfortunately we are aware that some drivers will make the conscious decision to ignore the posted speed limit and put at risk other road users.</p>
<p><b>Question (10) by Councillor Doggett to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>I understand that over £400,000 has been spent on developing the Edginswell rail halt with little chance of a successful scheme. Has this scheme hit the buffers and wasted hundreds of thousands of tax payers money?</p>
<p>Councillor King</p>	<p>The Council have been successful in achieving £4m towards the delivery of a Railway Station at Edginswell from the LEP Growth Deal Settlement. In order to achieve all of the funding necessary to deliver the Railway Station the Council have also submitted a bid to the DfT and Network Rail for New Stations Fund. The outcome of the bid is expected to be announced in the Spring. It was always expected that funding would be required from the New Stations Fund, but this opportunity was delayed by Government. This is why there has been a delay in the programme and it can be assured that the scheme has <b>not</b> "hit the buffers". The Council is looking at alternative funding mechanisms for delivery in case the current bid is unsuccessful. The new Railway Station will help to deliver hundreds of new homes, as well as new jobs particularly in the Edginswell Growth Area but also other surrounding sites. It will also help to ease the existing local parking problems and improve accessibility for patients, visitors and staff to Torbay Hospital. It is therefore strongly believed that the business case for the new Railway Station is robust. A level of investment is always required to develop, option assess, and design any capital scheme.</p>

<p><b>Question (11) by Councillor Darling (M) to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>As Part of the 60 &amp; 61 motion passed at Full Council on 11 May 2016 it was agreed that "That the Council will develop a user group for bus users in Torbay and will hold regular meetings with bus operators to assist in the future of transport provision." When does the Council plan to act upon this minute?</p>
<p><b>Councillor King</b></p>	<p>The Senior Traffic Engineer and Public Transport Officer, along with the Executive Lead for Transport meet with Stagecoach every six months and with the other operators, as and when required. Through the Community Development Trust a bus-sub group has been established, which both myself and Cllr Doggett attend.</p> <p>Discussions are ongoing as to whether to develop this into a Public Transport user group, dealing with both bus and rail transport issues.</p>

### Third Round

<p><b>Question (12) by Councillor Sanders to the Executive Lead for Planning, Transport and Housing (Councillor King)</b></p>	<p>What progress has he made over the past year ensuring the protection of disabled parking bays in residential parking zones?</p>
<p><b>Councillor King</b></p>	<p>Current policy is that advisory disabled bays are not positioned within the boundaries of Controlled or Residents Parking Zones (CPZ). In such areas, all areas of carriageway must be covered by enforceable parking restrictions, which an advisory disabled bay is not. The presence of such a bay, breaks up any existing parking restriction, therefore making them unenforceable.</p> <p>However, we would be happy to implement an enforceable disabled bay, but this would have to be at no cost to the authority, where the cost of implementing the bay (i.e. preparation and advertising of the required Traffic Regulation Order, erection of signs and placement of lines) would have to be covered by the householder.</p> <p>It should be noted that, as with the advisory disabled bays, these bays are not normally reserved for a particular Blue Badge holder and unfortunately the costs involved are considerably more than for advisory disabled bays.</p>
<p><b>Question (13) by Councillor Darling (S) to the Executive Lead for Community Services (Councillor Excell)</b></p>	<p>Local residents feel that to reduce parking problems on and around Moor lane schools should be encouraged to use the car park for Watcombe beach. Can the Council enter into negotiations with the schools with a view to introduce the use of the car park for them?</p>

Councillor Excell	<p>The fifty space car park at Watcombe Beach is free and therefore if used by the school would not cause a loss of income for Parking Services. However, Watcombe Beach Road is heavily shaded by trees, has no footway and there is no safe crossing point of A379 Teignmouth Road for pedestrians. The car park is also located just over 300m from the nearest school, some distance for school staff to walk if they are carrying equipment.</p> <p>I will endeavour to meet with all three schools to look at alternative parking or travel arrangements for their teachers.</p>
<b>Question (14) by Councillor Darling (M) to the Mayor and Executive Lead Finance and Regeneration (Mayor Oliver)</b>	<p>The Former B &amp; Q building in Torre continues to be a blot on Torquay's landscape. What options have the Council considered in the last 18 months to force action on this eyesore?</p>
Mayor Oliver	<p>Planning officers have been working pro actively with the owner to find a viable new use for the building which at the same time would respect the appearance and character of the Tormohun Conservation Area. This in itself is a challenge and has taken some time to achieve. The owner has also submitted proposals for the adjoining Martial Arts Academy and the Zion Road Chapel. Cumulatively the three proposed developments would result in a significant investment and regeneration opportunity for this part of Torre. All three applications will be considered by the Development Management Committee on 13th February. If planning consent is granted in February there is no reason why the development will not be implemented.</p> <p>The proposal for the former B and Q site involves refurbishment and extension of the existing buildings to provide 19 residential units, ground floor commercial floor space, 10 car parking spaces and 3 garage spaces.</p> <p>The proposal for the former Martial Arts Academy involves the refurbishment and alteration of the existing building to provide 3 residential units.</p> <p>The proposal for the former Zion Road Chapel involves the refurbishment and extension of the former chapel building to provide 7 residential units and 7 car parking spaces.</p>

11<sup>th</sup> January 2017

The Rt Hon Amber Rudd MP  
The Home Secretary  
House of Commons  
London  
SW1A 0AA

Dear Miss Rudd

**Re: Homelessness and Anti-Social Behaviour in Torbay**

We have been experiencing a growth in both these issues in our three towns and on our seafronts. The growth has become very noticeable in the last few months and I have been making enquiries into why we have this problem.

We have housing policies in place according to statute and we have a caring and supportive role in managing such problems. I welcome the Prime Minister's statement of measures to transform mental health support and her desire to see policies in place to deal with this.

I have been speaking to our volunteers who give endless help and support and it is emerging that Torbay is receiving increasing numbers of ex-offenders who are allegedly sent here by prisons, by personal contacts and through voluntary organisations who canvass in other parts of the UK.

It seems as though in policy terms there is a complete vacuum of support in both the Prison and Probation Services.

Many of these ex-offenders come with no training, no clothing and under £50 cash in their pockets. We have established from our volunteers that people are coming from Scotland, Swansea, Newcastle, Bristol, Nottingham, Hampshire and Dorset and they may not have any family connection whatsoever with Torbay

I appreciate that people are free to live where they wish but feel that there needs to be a more coherent and sustainable strategy to help offenders back into society, however it is impossible to do it all with a substantially reduced budget and additional demands on Children's Services and Services for the Elderly in our Community. We have both moral and legal duties to support our own people, to accommodate them, bring them back to health and help them into employment.

Our Housing Benefit Revenue total is, I believe, in the region of £60million per annum. We are a small Unitary Council and by the end of my term as Elected Mayor I will have seen my Revenue Budget decreased by nearly £80million per annum.

Many of the ex-offenders are former members of our Armed Services and although they are not always able to be identified we do our best to seek them out and offer our support. According to some of the ex-offenders Torbay is known as a 'bit of a soft touch' so allegedly it is for that reason they are sent from many parts of England and Scotland.

We have received a grant of £400k as a result of making a BID and for which we are extremely grateful. However, should the trend continue with constant begging – some of which is of a 'professional' nature and anti-social behaviour in our town centres and on our seafronts it will, eventually, overwhelm us.

A further major problem will also arise, it will deter investment in our town centres which we are currently seeking to revive.

I invite you to Torbay to meet the volunteers and the ex-offenders, including former members of the Armed Services, also to meet the Business Community and Elected Members.

I would be grateful to receive your thoughts and any advice you may feel would be helpful concerning this difficult matter.

Kind Regards

Yours sincerely

Gordon Oliver  
Elected Mayor of Torbay

Cc: The Prime Minister  
Parliamentary Under Secretary of State for Prisons & Probation

11<sup>th</sup> January 2017

Mr S Gyimah MP  
Parliamentary Under Secretary of State of Prisons & Probation  
The House of Commons  
London W1A 0AA

Dear Mr Gyimah

**Re Homelessness and Anti-Social Behaviour in Torbay**

We have an increasing problem in Torbay the details of which I have outlined in my letter to The Home Secretary.

I have attached a copy of that letter for your information.

Kind Regards

Yours sincerely

GORDON OLIVER  
Elected Mayor of Torbay

11<sup>th</sup> January 2017

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The Home Secretary  
House of Commons  
London  
SW1A 0AA

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Yours sincerely

Gordon Oliver  
Elected Mayor of Torbay

Cc: The Prime Minister  
Parliamentary Under Secretary of State for Prisons & Probation

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